Maplewood Cemetery Association
c/o 244 Edgemoor Road
Rochester, NY 14618

Maplewood Cemetery Association
Quarterly Board Meeting
June 7, 2017

President George Zornow called the Directors Quarterly meeting to order.

Secretary's Report: Linda Stockmaster read the minutes of the March 2017 Quarterly meeting. A motion to approve was made by Hank, seconded by Melba and approved.

Treasurer's Business Report: Gary: Business Report – 2nd Quarter 2017. Business remains strong and income is good. A motion to approve was made by Hank, seconded by Susan and approved.

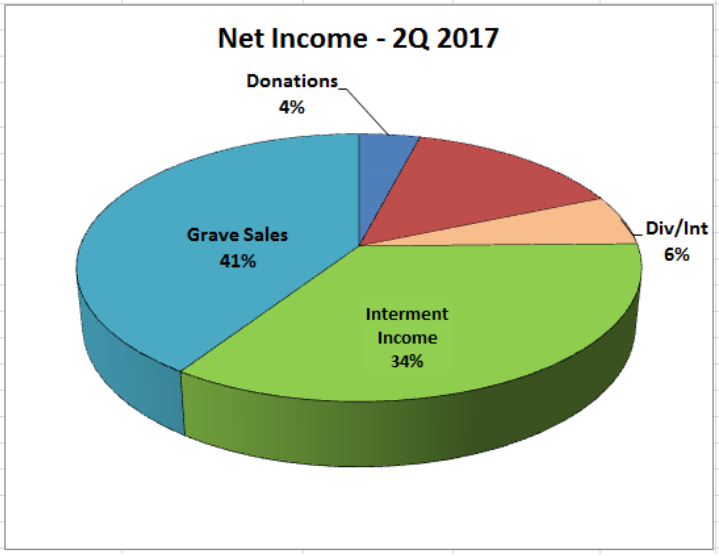
Business Report as of 6/1/2017 — **2Q 2017**

Checking:	Key Bank	General Savings:	Vanguard (3)	General Accounts 2017 YTD	PM Accounts:	Vanguard	Key Bank (CDs)	PM Accounts 2017 YTD
Balance Forward	$ 59,792.16	Balance Forward	$ 51,364.60	$ 111,156.76	Balance Forward	$ 242,658.28	$ 26,178.39	$ 268,836.67
Receipts/Deposit (1)	$ 67,404.85	Receipts/Deposits	$3,892.01	$ 71,296.86	Receipts/Deposits	$ 41,000.44	$ -	$ 41,000.44
Expenses (1) (2)	$ (52,484.08)	Expenses	$ -	$ (52,484.08)	Expenses (4)	$ (1,667.26)	$ (26,178.39)	$ (27,845.65)
Balance	**$ 74,712.93**	**Balance**	**$ 55,256.61**	**$ 129,969.54**	**Balance**	**$ 281,991.46**	**$ -**	**$ 281,991.46**

- (1) Checking Notes: Includes redeemed CD pass-through, NYS Fund
- (2) Checking Notes: Includes funds transferrred for PM Required
- (3) General Savings Notes: Now includes Vanguard brokerage funds
- (4) PM Notes: CD Redemption. Funds moved to Vanguard PM, Market Change

Business Report	2Q 2017	Last Year (FY 2016)	Average (past 47 years)
Grave Sales	14	51	49
Interments - Full (total)	11 (26)	42 (70)	41 (combined)
Interments - Cremated	15	28	
Foundations	22	25	-

Section Availability	# Graves	Income - YTD	Net Income
C	1	Donations	$ 1,261.00
D	15	Foundation Income	$ 4,524.00
F*	8	Div/Int	$ 1,876.08
H	3	Interment Income	$ 10,720.00
J	514	Grave Sales	$ 12,600.00
K	379		**$ 30,981.08**
Total Available:	**920**		
Total Sold: J & K	**122**	- *J & K: (since 6/2013)*	
** Includes Buy-Backs*	**Donation Notes:**	**Vet Flag Holders (All)**	**$ 5,051.00**
	(since inception)	**$$ for Trees (All)**	**$ 13,867.00**



Finance Report:

Maplewood Mutual Fund Performance June 2nd Qtr 2017 Meeting

PM & Perpetual Care Accounts	1/1/2017	5/31/2017	Change	%change	Morningstar
1-PM Equity Income	$ 63,672	$ 66,885	$ 3,213	5.0%	VERIX 5*
2-PM GNMA Bond Fund	$ 25,281	$ 25,400	$ 119	50.0%	VFIIX 5*
2-PM Intermediate bond Index	$ 26,205	$ 26,765	$ 560	2.1%	VBILX 4*
6-PC Flower STAR Fund	$ 4,316	$ 4,692	$ 376	8.7%	VGSTX 4*
5-Perp Care (New) STAR Fund	$ 1,308	$ 1,422	$ 114	8.7%	VGSTX 4*
3-PM (New) Hi Div Yield Fund #	$ 105,982	$ 109,228	$ 3,246	3.1%	VHDYX 4*
3-PM (New) Tips Fund	$ 43,336	$ 44,080	$ 744	1.7%	VIPSX 4*
Total PM + Perpetual Care	$ 270,100	$ 278,472	$ 8,372	3.1%	

General Operating Fund	1/1/2017	5/31/2017	Change	%change	
2-Gen Balanced Index	$ 40,387	$ 42,712	$ 2,325	5.8%	VBIAX 5*
Total Mutual Funds at Vanguard	$ 310,487	$ 321,184	$ 10,697	3.4%	

1/1/17 includes $27,551 CD deposit.

Sunshine Committee: Nothing to report.

Superintendent's Report: There have been a lot of mowings and they started in April. We have used 3 loads of 4 cubic yards each and working on the fourth for filling of graves. Water has caused a need to pump out a grave at least three times before the vault could be buried. We were considering stopping burials until the ground water level receded but the water level dropped quickly. Mark has sharpened the blades on the mowers already and did maintenance on the Ferris. The Scagg was sent out for maintenance and cost over $300.

Grounds/ Development Report:

- The grass is rapidly growing: The mowings as of 5/31 are A:4, F:6, J:7, K:7, East:7, Chris Shafer (B,C,D):6
- TruGreen applied the weed killer and fertilizer to the 'specified' sections this year instead of the entire cemetery
- It was suggested to have weed killer added to other sections next year.
- Tree work will need to be done in the B Section as there are heavy branches by the road over hanging monuments.
- Ray and Mark cleaned up a large tree in the B section along with Steve Smith after a heavy wind storm. Steve Smith included this in his quote for $1,850 to the remove the rest of the tree and the large branches by the road.
- Ray added metal brackets to the plywood holder by the dumpster pad.

Website: Gary says the site continues to be popular and is frequently updated. The Maplewood Mobile Menu has been expanded and provides rapid access to cemetery data and monument photos for Maplewood 'Staff'.

Database: The database continues to be frequently updated and published to the website.

Old Business:

- A revised tree budget for $1,850 was suggested. A motion was made by Hank, seconded by Linda and approved.
- A Monument repairs estimate of $3,944 was provided by Kurt after our walk through. This is $944 higher than approved at the last meeting. It was recommended to include the Wagner stone, F20 #4, which continues to wobble. A revised motion to approve $4,000 was made. Motion by Carol, seconded by Hank and approved.
- A review of the new legislation concerning pet burials and if Maplewood Cemetery will accept pet burials or not and pricing was also discussed.
- Gary reviewed the proposed rule changes and pricing changes for pet burials. If the pet is included in the casket or put in on top of the casket, there will be no charge otherwise it will be the same interment fee as human cremains.
- Gary made a motion to increases rates as follows. Winter access fee increase to $100, Foundation increase to $1.00, separate pet cremations $500 and full interments increase to $800. Carol seconded the motion and it was approved.

New Business:

- New Cemetery signs: Proposals were solicited from Image360, a Henrietta sign company. The road sign and signs for the shed were presented. Samples of the styles and colors were shown and the green version was selected. Motion to approve $10,500 for the green style road sign, a new retaining wall and garden by Clover Landscape as well as two signs for the shed was made by Susan, seconded by Hank. Eight votes were for and 5 against. It was approved.

The meeting was adjourned with a motion from by Mark, seconded by Susan and approved.

Next Meeting – The 3rd Quarterly meeting of 2017 will be on Wednesday **September 6, 2017** at 7PM at Ray & Carol's. Meeting reminders will be sent out as usual.

Directors and Officers Present: George Zornow, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Hank Wallace, Susan and Jim Comstock, Paul Macauley, Margaret Hayes, Melba Rupert and Mark Feasel.

Linda M Stockmaster

Secretary